

**MINUTES OF THE CAERPHILLY
LOCAL SERVICE BOARD
HELD ON
TUESDAY 21ST APRIL 2009 AT 9.15AM
AT THE INNOVATION CENTRE, TREDOMEN**

PRESENT:

Councillor Lindsay Whittle – CCBC
Mike Bridgman – GAVO
Chrissie Hayes - Caerphilly tLHB
Colin Palfrey – Caerphilly tLHB
Chief Constable Mick Giannasi – Gwent Police
Chief Superintendent Paul Symes - Gwent Police.
Superintendent Jon Burley – Gwent Police

Together with:

Colin Jones - CCBC
Dorothy Phillips – CCBC
Alison Palmer – GAVO

APOLOGIES

Apologies for absence were received from Richard Davies – WAG and Stuart Rosser – CCBC

WELCOME

The Chairman welcomed Chief Constable Mick Giannasi to his first meeting of the Board.

MINUTES

The minutes of the meeting held on 24th March were agreed.

1. PROGRESS REPORT ON THE PERSONAL DATA SHARING PROJECT

Phil Evans (Head of ICT, Customer 1st and Property Services) was attending the meeting for this item.

Phil reminded members that the previous update on the project had been given by Joanne Jones and that he had taken responsibility for the project while she was on maternity leave. Following a successful funding application, consultants were appointed to develop a pilot multi agency PISP (Personal Information Sharing Protocol) for Day Services and First Access Team within mental health.

The final document has now been provided from the consultants which outlines the rules and procedures when dealing with client information and also the legislation behind it. It gives the methods to be used when exchanging information and the controls that need to be in place. The information provided must be relevant to a particular case.

The piece of work is designed to reassure staff as it will provide clear guidance on what information can be provided by them.

The next stage will be for practitioners to discuss if they are comfortable with the protocol and if there is enough legal 'back-up' as it is highly complex issue. If consent is not forthcoming from an individual a decision must still be taken whether to share the information to protect their family or in the interest of public safety.

Phil reported that the project is an evolving process and it is hoped that other agencies will become involved after engagement with professionals and practitioners.

Gwent Police indicated that they would be keen to be involved and that in the near future all their personal information will be stored at a central control with a single point of contact. It was suggested that they may consider becoming the LSB Champion member of this for the project. PS indicated that he would give a verbal report of the progress made by Gwent Police on their data sharing and would make contact with Phil to discuss the project in more detail.

The Voluntary Sector may also be interested although it was stressed that access to personal data would only be available to appropriate practitioners.

Finally Phil reported that he attends a South East Wales Consortium (made up of six local authorities) which is working to provide enablers to deliver a Unified Assessment Process (UAP) and Integrated Children's System (ICS) and to share information about an individual with other organisations. As part of this process they would be purchasing a new Information Technology system. He indicated that he would keep the Board involved on developments from the consortium.

2. HEALTH, SOCIAL CARE AND WELL BEING PARTNERSHIP – PERFORMANCE REPORT

Lianne Rees (Performance and Policy Officer) was attending the meeting to present this item with Chrissie.

Chrissie presented the consolidated report for the Health Social Care and Well Being Partnership which resulted from the work to develop a performance framework to record the work of the partnership. She noted that they had used the template that had been developed and tried to link all of the report to the 5 theme objectives and had annotated each section to show which objectives they related to.

A consolidation exercise between the Partnership and Caerphilly Health Challenge has been completed and a number of sub groups rationalised.

Leanne reported that she considered that it was an honest, open report and that all the sub groups were now clear on their reporting structure. The next report would be due in September when it was hoped that Performance Indicators which were being developed would be included.

One area that the Board may need to give a steer on is on the role of the Chairs of sub groups. There was also the issue of lack of engagement by some organisations and inconsistent attendance at sub groups or the involvement of deputies at meetings unable to make decisions. It was suggested that the LSB could approach leaders of organisations that were failing to engage in the community planning process.

Lindsay welcomed the report and the number of positive messages and suggested that publicity be sought for them although it was noted that a number of the positive indicators are very volatile and may change.

The Council Newline is presently used by the Local Health Board and the Voluntary Sector also disseminate information regarding the LSB to over 900 organisations on a regular basis. A representative from the Police reported that recent success in engagement with the public had been through providing an officer presence in the local supermarkets and consideration could be given to using this medium for a multi agency approach, (perhaps with the voluntary sector) although it was accepted that any message to the public should be short and clear.

3. HEALTHY LIVING CENTRES FUNDING

Rhianon Urquhart (Team Leader – Health Improvement) was attending the meeting for this item.

Rhianon explained the difficulties in securing long term funding for Healthy Living Centres. There is currently funding available to September 2009 (from Heads of the Valleys) to sustain the current 6 centres.

Rhianon explained the value of the centres, which are essential to improving healthy lifestyles of residents in deprived areas.

To date several funding sources have been pursued although no decision has been made on their success.

A concern was raised that although established venues are available at a small cost for the centres, capital funding seems to be easier to secure than revenue.

Rhianon welcomed any support to secure long term funding and continue the success of the centres.

Chrissie suggested that more evidence should be given on the impact the centres have made and if links had been made to other groups such as Pathways to Work.

Rhianon confirmed that these links were made and that she is a member of the Economic Inactivity Group also evidence is available to support the success of the centres.

A question was raised on any link to the centres and possible reduction of crime/ substance misuse and if so there could be a link to Community Safety and investment from that source.

It was agreed that the result of the funding bid be awaited on the 8th May and if unsuccessful a meeting be requested with Leighton Andrews AM for delegates from the Board to meet and explain the importance of continual funding for the centres.

4. COMMUNITY STRATEGY REVIEW

Colin gave a brief outline on the progress in compiling the Community Strategy Review document. He indicated that although the text was still in a draft form he would be able to share the document with members by the end of the week. A meeting would be held later in the day with the co-ordinators to discuss if they had any final comments on the document. A section at the end of the document refers to lessons learnt and the Board may need to explore the role of co-ordinators in Community Planning.

The Board may need to challenge why the individual partnerships work well but not so well together which may result in duplicating work.

Members will recall that when the coordinators attended a previous meeting of the Board it was suggested by them that they focus joint work on selected themes chosen by them.

One other suggestion was that the Chairs of the partnerships form a delivery group to work together and report to the LSB, although this may be seen as another layer of democracy.

Colin indicated that he would highlight the lessons learnt section and asked members to consider it for further discussion at the next meeting.

5. WCVA CONVERGENCE BID

An expression of interest document was circulated for information and Mike explained that the Wales Council for Voluntary Action (WCVA) were looking to submit a bid for Convergence funding for an officer in each county to support the level of engagement expected by the Third Sector in participating in the Local Service Boards. The bid is supported by the Making the Connection Team at the Welsh Assembly Government. GAVO already has an officer supporting the Board (Alison Palmer) although an additional officer could enhance her Voluntary Sector work.

It was clarified that this additional person would be appointed in a supporting role and not as an additional attendee/member of the Board.

A question was raised on costings and it was explained that the bid is only at an early stage and only broad principles have been submitted. Further discussions on the post would need to be held and reported to a future meeting and it was only support in principle that was requested at this stage.

The Board agreed to support the convergence bid in principle although noted that further details would be reported to them.

6. WHAT IS HAPPENING IN THE BOROUGH?

The following items/events were reported:

- Voluntary Sector Achievement Awards 10th June - Panel meeting today - 475 nominations for 9 categories.
- The new Chairman appointed for the Aneurin Bevan Local Health Board is David Jenkins – The news of the appointment of the Chief Executive is imminent.
- The success of the Youth Forum Question Time was reported. A Panel of politicians were questioned on the night from the Forum– **Gwent Police expressed an interest to be involved in future events.**
- A successful Good Citizens Award and Looked After Children Award events.
- The restructuring of Gwent Police has gone well although challenged by some very serious incidents in the county borough in the last few weeks.

7. AGENDA FOR NEXT MEETING – 19TH MAY

It was agreed that the following items be included on the agenda for the next meeting:

- Community Strategy Review and format for Standing Conference on 9th June
- Wales Local Government Unit – Presentation on Aggregated Information Sharing Project
- Continuing NHS Health Care
- Mental Health Project
- Living Environment Performance Report

It was also agreed that a presentation on the Prevent Agenda be given at the June meeting by Chief Superintendent Paul Symes.

The meeting closed at 12.15 p.m.